



Fierté Multi Academy Trust

Ankermoor Primary Academy



COVID-19 - Risk Assessment (linked to Fierte actions)

Task: Start of new academic year 2021-22

Assessors: Simon Russell

Assessment completed (ongoing basis): August 26th 2021

This risk assessment should be read in conjunction with the guidance as set out in the following documents:

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

Overview

The government continues to manage the risk of serious illness from the spread of the virus. Step 4 marked a new phase in the government's response to the pandemic, moving away from stringent restrictions on everyone's day-to-day lives, towards advising people on how to protect themselves and others, alongside targeted interventions to reduce risk. As COVID-19 becomes a virus that we learn to live with, there is now an imperative to reduce the disruption to children and young people's education - particularly given that the direct clinical risks to children are extremely low, and every adult has been offered a first vaccine and the opportunity for 2 doses by mid-September.

Our priority is for you to deliver face-to-face, high-quality education to all pupils. The evidence is clear that being out of education causes significant harm to educational attainment, life chances, mental and physical health.

The following control measures will be implemented to create an inherently safer environment:

1. Ensure good hygiene for everyone.
2. Maintain appropriate cleaning regimes.
3. Keep occupied spaces well ventilated.
4. Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19.



Learn Together, Achieve Together



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What are the hazards? Risk Level	Who might be harmed and how?	What are you already doing? List the control measures already in place	What further action / information to be considered?	Action to Complete by who -Date
Transmission of COVID-19. Med	Pupils Staff	<p><u>Effective infection control measures</u></p> <p>1. <u>Ensure good hygiene for everyone</u></p> <p>Hand hygiene</p> <ul style="list-style-type: none"> • Frequent and thorough hand cleaning should now be regular practice. • Continue to ensure that pupils clean their hands regularly. This can be done with soap and water or hand sanitiser. <p>Respiratory hygiene</p> <ul style="list-style-type: none"> • The 'catch it, bin it, kill it' approach continues to be very important. • The e-Bug COVID-19 website contains free resources, including materials to encourage good hand and respiratory hygiene. <p>Use of personal protective equipment (PPE)</p> <ul style="list-style-type: none"> • Most staff in schools will not require PPE beyond what they would normally need for their work. The guidance on the use of PPE in education, childcare and children's social care settings provides more information on the use of PPE for COVID-19. 	<ul style="list-style-type: none"> ➤ Wash hands at prominent times: entering school, after break, before dinner, after toilet use etc. ➤ Ensure hands are sanitised at key times of the day especially before and after using resources e.g. i-pads, P.E resources, Music resources. ➤ Make sure good hand hygiene becomes a routine. <ul style="list-style-type: none"> ➤ Tissues and toilet paper to be made available to all. ➤ Children to ensure they sanitise regularly especially after coughing and sneezing. ➤ Remind parents not to send children in with symptoms. <p>What PPE to wear when caring for a symptomatic individual:</p> <ul style="list-style-type: none"> ➤ A face mask should be worn if you are in face-to-face contact. ➤ If physical contact is necessary, then gloves, an apron and a face mask should be worn. ➤ Wear eye protection if a risk assessment determines that there is a risk of fluids entering the eye, for example, from coughing, spitting or vomiting. <p><i>N.B Face coverings are no longer advised for pupils, staff and visitors either in classrooms or in communal areas.</i></p>	Office to ensure sanitiser, PPE and tissues are in good supply - September onwards.





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	<p>2. Maintain appropriate cleaning regimes, using standard products such as detergents</p> <ul style="list-style-type: none"> • Maintain a cleaning schedule. Include regular cleaning of areas and equipment, with a particular focus on frequently touched surfaces. • Cleaners to ensure a regular daily clean occurs using the chemicals as listed in the COSHH information (see cleaning COSHH information). • Classrooms and spaces to be provided with D10 sanitiser spray for handles, tables, chairs and surfaces. <p>3. Keep occupied spaces well ventilated</p> <ul style="list-style-type: none"> • Ensure classrooms and teaching spaces are well ventilated and that a comfortable teaching environment is maintained. • Identify any poorly ventilated spaces and take steps to improve fresh air flow in these areas, giving particular consideration when holding events where visitors such as parents are on site, for example, school plays. • Open external windows to improve natural ventilation, and in addition, open internal doors to create a throughput of air. If necessary, external opening doors may also be used (if they are not fire doors and where safe to do so). • Balance the need for increased ventilation while maintaining a comfortable temperature. <p>4. Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19 when an individual develops COVID-19 symptoms or has a positive test</p> <ul style="list-style-type: none"> • Pupils, staff and other adults should follow public health advice on when to self-isolate and what to do. They should not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on 	<ul style="list-style-type: none"> ➤ More frequent cleaning of rooms or shared areas that are used by different groups by both cleaners and staff e.g. community room and library area. ➤ Frequently touched surfaces being cleaned more often than normal. ➤ Thorough cleaning of toilets. ➤ Cleaning down of resources after use. <ul style="list-style-type: none"> ➤ Open windows, leave doors ajar to ensure the air flow is improved. ➤ Consider spaces with limited ventilation e.g. community room and resource room - open windows and doors. <p>The main symptoms of coronavirus (COVID-19) are:</p> <ul style="list-style-type: none"> • a high temperature - this means you feel hot to touch on your chest or back (you do not need to measure your temperature) • a new, continuous cough - this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual) • a loss or change to your sense of smell or taste - this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal 	
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		<p>COVID-19 (for example, they are required to quarantine).</p> <ul style="list-style-type: none"> • If anyone in your school develops COVID-19 symptoms, however mild, you should send them home and they should follow public health advice (see next section). • For everyone with symptoms, they should avoid using public transport and, wherever possible, be collected by a member of their family or household. <p>If a pupil is awaiting collection they should:</p> <ul style="list-style-type: none"> • Be moved from the classroom to the head's office. • Any pupils who display signs of infection are taken home immediately, or as soon as practicable, by their parents - the parents are advised to contact NHS 111 immediately or call 999 if the pupil becomes seriously ill or their life is at risk. (If this occurs in school, before parent collects, please follow same procedure). • A window should be opened for fresh air ventilation if possible. • Appropriate PPE should also be used if close contact is necessary. • Any rooms used, including toilets, should be cleaned after they have left. • The household (including any siblings) should follow the PHE stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection 		
<p>Contact with pupils or staff with coronavirus symptoms.</p> <p>Med</p>	<p>Staff Pupils</p>	<p><u>Tracing close contacts and isolation</u></p> <p>Settings only needed to do contact tracing up to and including 18 July. Close contacts will now be identified via NHS Test and Trace and education settings will no longer be expected to undertake contact tracing. Contacts from a school setting will only be traced by NHS Test and Trace where the case is positive.</p> <p>Anyone with COVID-19 symptoms or a positive test result should stay at home and self-isolate immediately. Anyone with symptoms of COVID-19, should arrange to have a PCR test as</p>		





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	<p>soon as possible. This still applies even if they have received one or more doses of COVID-19 vaccine.</p> <ul style="list-style-type: none"> • Isolation period includes the day the first person in your household's symptoms started (or the day their test was taken if they did not have symptoms) and the next 10 full days. • For everyone with symptoms, they should avoid using public transport and, wherever possible, be collected by a member of their family or household. <p>From 16 August, if someone you live with has symptoms of COVID-19, or has tested positive for COVID-19, you will not need to self-isolate if any of the following apply:</p> <ul style="list-style-type: none"> • you're fully vaccinated - this means 14 days have passed since your final dose of a COVID-19 vaccine given by the NHS • you're under 18 years, 6 months old • you're taking part or have taken part in a COVID-19 vaccine trial • you're not able to get vaccinated for medical reasons <p>Instead, they will be contacted by NHS Test and Trace, informed they have been in close contact with a positive case and advised to take a PCR test. We would encourage all individuals to take a PCR test if advised to do so.</p> <p>Staff who do not need to isolate, and children and young people aged under 18 years 6 months who usually attend school, and have been identified as a close contact, should continue to attend school as normal. They do not need to wear a face covering within the school, but it is expected and recommended that these are worn when travelling on public or dedicated transport.</p> <p>Settings will continue to have a role in working with health protection teams in the case of a local outbreak. If there is a</p>		
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		substantial increase in the number of positive cases in a setting then the school's contingency plan will be adopted.		
Contact with pupils or staff with coronavirus symptoms. Med	Pupils Staff	<p><u>Asymptomatic testing and PCR tests</u></p> <p>Staff should undertake twice weekly home tests whenever they are on site until the end of September, when this will also be reviewed as listed in the guidance.</p> <p>There is no need for primary age pupils (those in year 6 and below) to test.</p> <p>Staff and pupils with a positive LFD test result should self-isolate in line with the stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection. They will also need to get a free PCR test to check if they have COVID-19.</p> <p>Whilst awaiting the PCR result, the individual should continue to self-isolate.</p> <p>If the PCR test is taken within 2 days of the positive lateral flow test, and is negative, it overrides the self-test LFD test and the pupil can return to school, as long as the individual doesn't have COVID-19 symptoms.</p>	.	Office Admin to continue management of staff results and ordering of LFTs.
Contracting COVID-19 for vulnerable and extremely vulnerable people. High	Vulnerable and extremely vulnerable people.	<p><u>Attendance and attendance of Pupils and staff who are clinically vulnerable or clinically extremely vulnerable</u></p> <p>School leaders are best placed to determine the workforce required to meet the needs of their pupils.</p> <p>Clinically extremely vulnerable (CEV) people are advised, as a minimum, to follow the same guidance as everyone else.</p> <p>Social distancing measures have now ended in the workplace and it is no longer necessary for the government to instruct people to work from home.</p>	<p>School attendance is mandatory for all pupils of compulsory school age and it is a priority to ensure that as many children as possible regularly attend school.</p> <p>Where a child is required to self-isolate or quarantine because of COVID-19 in accordance with relevant legislation or guidance published by PHE or the DHSC they should be recorded as code X (not attending in circumstances related to coronavirus).</p> <p>Where they are unable to attend because they have a confirmed case of COVID-19 they should be recorded as code I (illness).</p> <p>For pupils abroad who are unable to return, code X is unlikely to apply. In some specific cases, code Y (unable to attend due to exceptional</p>	





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		<p>All clinically extremely vulnerable (CEV) children and young people should attend their education setting unless they are one of the very small number of children and young people under paediatric or other specialist care who have been advised by their clinician or other specialist not to attend.</p> <p>Further information is available in the guidance on supporting pupils at school with medical conditions.</p>	<p>circumstances) will apply. Further guidance about the use of codes is provided in the school attendance guidance.</p>																					
<p>Managing entrance and exit to school effectively to ensure safety</p> <p>Med</p>	<p>Staff Pupils Parents</p>	<p>Contact and mixing - Entrance and Exit</p> <p>The government no longer recommends that it is necessary to keep children in consistent groups ('bubbles'). This means that bubbles will not be used in schools from the autumn term.</p> <p>As well as enabling flexibility in curriculum delivery, this means that assemblies can resume, and you no longer need to make alternative arrangements to avoid mixing at lunch.</p> <p>All children enter via the side gate (keeping away from the main gate) between 8:40am and 8:50am - parents drop off and go.</p> <p>On exit, all staff to line children up on main playground by 3:20pm. Parents enter school via side gate at 3:15pm and playground gate will open at 3:20pm for parents to collect children and exit via large gates to ensure a slick movement out of school.</p>	<table border="1"> <thead> <tr> <th>Year</th> <th>Staffing</th> <th>Entrance</th> <th>Exit</th> </tr> </thead> <tbody> <tr> <td>Year 6</td> <td>Mrs Porter</td> <td rowspan="5">8:40am - 8:50am - Children arrive in school and parents drop off at side gate. Children walk down independently and daily mile to commence. Whistle to be blown at 8:49 and children to line up.</td> <td rowspan="5">3:20pm - All children to be lined up on playground by 3:20pm. Side gate opened for parents at 3:15pm and children free flow out of main gate and up school drive to exit at 3:20pm.</td> </tr> <tr> <td>Year 5</td> <td>Mrs Price</td> </tr> <tr> <td>Year 3/4</td> <td>Mr FitzPatrick / Mrs Walk</td> </tr> <tr> <td>Year 2</td> <td>Mrs Cannon</td> </tr> <tr> <td>Year 1</td> <td>Mrs Walton</td> </tr> <tr> <td>Year R</td> <td>Mrs Davies</td> <td>8:40am - 8:50am entrance through side gate and then in through Reception gate.</td> <td>3:20pm - Children to leave school via Reception gate and side gate at 3:20pm. Note: Reception children will be collected first if siblings in other classes.</td> </tr> </tbody> </table>	Year	Staffing	Entrance	Exit	Year 6	Mrs Porter	8:40am - 8:50am - Children arrive in school and parents drop off at side gate. Children walk down independently and daily mile to commence. Whistle to be blown at 8:49 and children to line up.	3:20pm - All children to be lined up on playground by 3:20pm. Side gate opened for parents at 3:15pm and children free flow out of main gate and up school drive to exit at 3:20pm.	Year 5	Mrs Price	Year 3/4	Mr FitzPatrick / Mrs Walk	Year 2	Mrs Cannon	Year 1	Mrs Walton	Year R	Mrs Davies	8:40am - 8:50am entrance through side gate and then in through Reception gate.	3:20pm - Children to leave school via Reception gate and side gate at 3:20pm. Note: Reception children will be collected first if siblings in other classes.	<p>N.B T.As and other support staff may take out a variety of different classes depending on cover class hence they are not listed e.g. PPA cover of classes.</p>
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<p>Contact with other pupils or staff</p> <p>Med</p>	<p>Pupils Staff</p>	<p>Contact and mixing - Lunchtime</p> <ul style="list-style-type: none"> • Breaktime to commence at 10:30am for whole school until 10:45am. • Lunchtimes to remain at 12.10pm for KS2 and 12.30pm for KS1. • Playground to be used in the first instance and only use field if weather is dry enough. • Forest area is out of bounds for all children. 	<table border="1"> <thead> <tr> <th>Year</th> <th>Break times (15 mins)</th> </tr> </thead> <tbody> <tr> <td>6</td> <td rowspan="4">10.30am-10.45am - KS2 playground</td> </tr> <tr> <td>5</td> </tr> <tr> <td>4</td> </tr> <tr> <td>3</td> </tr> <tr> <td>2</td> <td rowspan="2">10.30am-10.45am - KS1 playground</td> </tr> <tr> <td>1</td> </tr> <tr> <td>R</td> <td>In the Moment</td> </tr> </tbody> </table>	Year	Break times (15 mins)	6	10.30am-10.45am - KS2 playground	5	4	3	2	10.30am-10.45am - KS1 playground	1	R	In the Moment	<p>Lunch times</p> <p>12:10pm to hall - all children. Mrs Asson - Supervise eating. Mrs Elbro - Supervise eating. Mrs Weeks - Support Kitchen. 1pm - Play ends. As children finish eating, R.A or S.E leave for play duty with the 2nd following once more children finish, leaving N.W to finish the duty.</p> <p>12:30pm - Stagger eating. Rotate each year group to eat e.g. Reception in hall. Year 1 and 2 play and then send in when reception go out. Mrs Wray - Playground. Mrs Morris -Supervise eating. Mrs Weeks - Support Kitchen. Children free flow out of the hall once lunches are checked and another class will enter. Once finished, K.M will join S.W on the playground, leaving N.W to finish the duty. 1:20pm - Play ends.</p>	<p>If it is a sunny day, we can use the quad area to ensure hall is relieved of numbers.</p>
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<p>Loss of Education</p> <p>Low</p>	<p>Pupils</p>	<p>Continuation of learning for those children who are not attending school</p> <ul style="list-style-type: none"> • Where appropriate, pupils who need to self-isolate because they have tested positive to work or learn from home if they are well enough to do so. • Schools should maintain your capacity to deliver high-quality remote education for the academic year. • Reception / Year 1 children to use Tapestry and Years 2-6 use Teams. • Reasonable adjustments so that pupils with special educational needs and disabilities (SEND) can successfully access remote education. 	<p>N.B Remote learning is to become a legal duty if children are unable to attend due to Covid 19.</p>	<p>Staff to ensure provision for absent pupils is completed.</p>													





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Risk of transferring the virus from or to Contractors Low	Staff Pupils Contractors	<u>Managing contractors and visitors</u> ➤ Office Admin team to ensure that visitors are aware of the school's control measures. ➤ Visitors to wash hands/sanitise on arrival and when leaving school. ➤ Office Admin to attempt to book contractors outside of school hours.	➤ Ensure contact details are taken in case of any outbreak in school.	
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This is an ever-changing situation and this risk assessment will be reviewed to reflect any changes in guidance.

Signature of assessor: *Simon P Russell*

Print Name: Simon Russell

Useful Websites and contact details:

<https://www.nhs.uk/conditions/coronavirus-covid-19/>

<https://www.gov.uk/government/organisations/public-health-england>

DFE helpline- 0800 0468687 option 1

Staffordshire Local Outbreak team: 01785 854004 Public Health England- 0207654800

